



ANNAMACHARYA INSTITUTE OF TECHNOLOGY AND SCIENCES :: RAJAMPET

(An AUTONOMOUS Institution)

Thallapaka Panchayath, New Boyanapalli, RAJAMPET, Kadapa Dist., A.P.-516 126

Minutes of 12th Meeting of the Academic Council held online on Wednesday the 18th August 2021 from 10.30 A.M onwards.

MEMBERS PRESENT:

1	Dr. SMV Narayana	Chairman
2	Dr. Y. Sreeramulu	Ex-officio
3	Dr. M. Padma Lalitha	"
4	Dr. A. Hemantha Kumar	"
5	Dr. CH. Nagaraju	"
6	Dr. M. Rudra Kumar	"
7	Dr. K. Prasanna	"
8	Dr. T Hari Krishna	"
9	Dr. B. Balanagendra Prasad	"
10	Dr. P. Subramanyam	"
11	Dr. C. Madana Kumar Reddy	"
12	Sri M Maruthi Prasad	"
13	Prof. M. Subba Rao	Member
14	Dr. B Abdual Rahim	"
15	Dr. D Krishna Mohan Raju	"
16	Dr. O Hemakesavulu	"
17	Sri. B. Nagaraja Gupta	Outside Expert
18	Dr. A Suresh Babu	"
19	Sri. Pala Sankaram	"
20	Sri. Koteswara Rao Medida	"
21	Sri. Abhijeeth Ballurkar	"
22	Dr. E Kesava Reddy	Member
23	Prof. V. Sumalatha	"
24	Dr. M M Giri Prasad	"
25	Dr. N. Mallikarjuna Rao	Member Secretary

MEMBERS ABSENT: Nil

MEMBERS ON LEAVE: Nil

Chairman welcomed all the members to the 12th meeting of Academic council held online on 18th August 2021 at Annamacharya Institute of Technology and Sciences, Rajampet. Thereafter, formal agenda items were taken up and the following matters were considered, deliberated upon and decisions taken are as furnished under:

12. 1: Confirmation of the minutes of the 11th academic council meeting held on 30.01.2021

The minutes of the 11th meeting of the academic council of Annamacharya Institute of Technology and Sciences (Autonomous), Rajampet held on 30.01.2021, were confirmed. (Appended in Annexure-1)

12.2 Action taken report of the decisions of 11th Academic council meeting held on 30.01.2021

The Action taken report of the 11th meeting of the academic council of Annamacharya Institute of Technology and Sciences (Autonomous), Rajampet held on 30.01.2021, were confirmed. (Appended in Annexure-2)

12.3 To consider re-constitution of Board of Studies in accordance to clause 13 of UGC Regulation 2018

The Academic council approved the proposal of the principal for re-constituting Boards of Studies (BoS) in accordance to clause 13 of UGC-18 regulations for a period of three years from 2021-22 to 2023-24. List of members is appended in Annexure-3.

12.4 To consider the conduct of online classes, quizzes, project review and evaluation

The Dr. SMV Narayana, Principal briefed about various academic activities conducted online during the pandemic period as follows:

- Online classes conducted using platforms like Microsoft Teams, Zooms WebEx etc.,
- Laboratory sessions were video recorded by the course teacher and shared with students along with offline sessions
- The institute sponsors the students to take courses through Coursera, edX, Udemy etc. to supplement the teaching
- MHRD Virtual Labs / NPTEL / Swayam platforms were also used to complement the on line teaching
- E-Library resources were also made available in the college website
- Faculty hosted webinar's, workshops, FDP and placement training
- Project work evaluation (UG/PG) was done in online for the final year students
- Faculty maintained substantive contact with student on a regular basis
- The institute has been taken precautionary measures due to pandemic to conduct the Semester End Examinations for IV B.Tech II Semester, II MBA IV Semester, I. B.Tech I Semester, II B.Tech II Semester, III B.Tech II Semester, I MCA & MBA I Semester, II MCA IV Semester in the offline mode for both UG and PG Programmes between July –August, 2021
 - ❖ The standard Operation Procedures (SOPs) for examinations released by the Government of India, State Government, Affiliating University, were strictly followed during the examinations
 - ❖ Instructions to be followed by students as well as all examinations officials were widely circulated
 - ❖ All the examinations were scheduled in the different class's rooms (i.e., morning one side and afternoon session another side) to ensure that the SOPs were in place

- ❖ A special task force consisting of Heads of the Departments is constituted to oversee and effectively implement the SOPs
- ❖ Hand gloves, masks and face shields were made mandatory to all the invigilators
- ❖ Separate examination rooms were allocated to the students tested COVID positive and the one who had fever and related symptoms

The council noted the effective execution of online classes and other academic activities during the 1st May 2021 to till date. The council appreciated all the teaching fraternity of AITS for their efforts

12.5 To consider the starting of a new undergraduate course in artificial intelligence and Machine learning

The academic council resolved to ratify the introduction of following new course to be started from academic year 2021-22:

Programme	Level	Name of the Course	Approved Intake for AY 2021-22
B.Tech	Undergraduate	Artificial Intelligence and Machine Learning	60

12.6 To consider the increase/decrease intake in undergraduate and post graduate courses

The academic council resolved to ratify the increase / decrease in intake is as follows

Programme	Level	Course Name	Intake In AY 2020-21	Proposed Intake to AICTE for AY 2021-22	AICTE Sanctioned Intake for AY 2021-22
B.Tech	Under Graduate	Artificial Intelligence and Data Science	60	120	#120
		Civil Engineering	180	120	*120
		Mechanical Engineering	180	120	*120
Management	Post Graduate	Master's in Business Administration	240	180	*180
MCA	Post Graduate	Master's in Computer Applications	120	180	#180

*-decrease
#- Increase

and also ratified closure of the following vocational courses under Engineering & Technology Programme, at Diploma level w.e.f. 2021-22 due to zero admissions

Programme	Level	Course Name	Present Intake
Engineering & Technology	Diploma	Automobile Servicing	30
		Refrigeration and Air Conditioning	30
		Software Development	30
		Electronic Manufacturing Services	30

12.7 To present the results of B.Tech outgoing batch (2021)

The council noted the ratified the results.

12.8 To consider the report on placements fir AY 2020-21

The council noted and accepted.

12.9 Plagiarism check to be put in practice for UG and PG (MBA & MCA) along with M.Tech Projects

The academic council has approved and agreed the plagiarism check to put in practice for B.Tech, MBA and MCA along with M.Tech Projects. The approved the level of plagiarism is 25% can be the maximum level of admissible similarity in any department. The plagiarism policy is appended in annexure-4

12.10 To present the information regarding training offered for improving employability skills of students

Dr. SMV Narayana, Principal presented the list of training programs that are offered to third and final year's student in virtual mode from July 2021 to June 2021 and the council noted and accepted. The lists of activities are appended in annexure-5.

12.11 To consider evaluation procedure for skill based courses / Job Oriented courses

It is resolved to approve the evaluation procedure for skill based / skill advanced / soft skill / job oriented courses in R20 regulations. The evaluation procedure is:

A student is evaluated for a maximum of 100 marks with respect to skill oriented course / Skill advanced courses / Soft skill course. The distribution of marks shall be 30 for internal evaluation and 70 for external evaluation. For Internal Evaluation, day-to-day performance of the student in the laboratory shall be evaluated for 30 marks by the concerned skill oriented course / Skill advanced courses / Soft skill course class teacher based on experimental evaluation / discussions / results / reports. External evaluation is done for 70 marks in a laboratory end semester examination conducted for 3 hours.

Note: Each skill oriented course / Skill advanced courses / Soft skill course will have its own evaluation procedure and weightage.

12.12 Discussion on conducting special supplementary for the IV B.Tech, II MBA and III MCA students who have got placements but have one backlog.

Dr. SMV Narayana, Principal proposed to conduct supplementary examination those who are failed in single course either theory or MOOCs and got placement in companies through campus placements.

After thorough discussions the academic council rejected the proposal to conduct supplementary examination who have got placed in companies but have one backlog.

12.13 Promoting the students to III and IV years (from II and III year B.Tech) without implementing / operating the regular credit promotion rule in the present pandemic situation

In line with the guidelines given by the AICTE New Delhi, UGC New Delhi and JNTUA Anantapuramu regarding student promotions in the academic year 2020-21, the detailed guidelines as given below were placed before the council for approval

- Regarding credit based detention / promotions for the year 2020-21, the committee has suggested to wait for the decision of the University.
- Student attendance during the II Semester of the academic year 2020-21 shall be calculated as follows:
 - (i) Attendance of all the days during which the physical class work was conducted shall be counted at par and
 - (ii) Full attendance shall be given to the students during the entire lockdown period i.e., a student shall be deemed to be present for all the online classes conducted from the date when the lockdown was announced by the Government of India.

Considering the above two parameters, the list of students who are detained due to shortage of attendance shall be prepared and approved in the meeting of Academic committee/ Heads of the Department meetings.

- Council approved the above mentioned guidelines as stipulated by the UGC/AICTE New Delhi and JNTUA Anantapuramu regarding attendance and promotion of B.Tech I, II, III & IV year, MBA I & II, MCA I, II & III and M.Tech I & II year students for the academic year 2020-21.

12.14 Any other item with permission of the chair

- * The committee has consented to constitute committee for the approval of startups in the institute campus and the committee has suggested to follow the national startup policy.

The meeting concluded with vote of thanks by the Chair

Smv. Narayana
CHAIRMAN

Copy to

All the Academic council members

